



ADMINISTRATION AND
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

6 MAY 1990

MEMORANDUM FOR DIRECTOR, COMMITTEE MANAGEMENT SECRETARIAT
(MC), GENERAL SERVICES ADMINISTRATION

SUBJECT: Establishment of the Threat Reduction Advisory Committee (TRAC)

Pursuant to the provisions of Public Law 92-463, the "Federal Advisory Committee Act," the Secretary of Defense proposes to establish the Threat Reduction Advisory Committee. The establishment of this discretionary committee will fall within the ceiling currently authorized by the Office of Management and Budget.

This committee will provide advice and recommendations to the Secretary of Defense, Deputy Secretary of Defense, and Under Secretary of Defense (Acquisition and Technology) regarding the Defense Reform Initiative directed formation of the Defense Threat Reduction Agency (DTRA). This agency will be a consolidation of the Defense Special Weapons Agency, the On-Site Inspection Agency, the Defense Technical Security Agency and selected elements from the Office of the Secretary of Defense. It will focus on countering the most dangerous threat to our national security – proliferation and potential use of weapons of mass destruction. The assistance of a highly qualified group of outside experts will be essential to enabling the Director, Defense Threat Reduction Agency to accomplish the very complex mission of identifying emerging threats, developing innovative counters, maximizing the use of resources and coordinating activities with other Departments or Agencies.

The membership of the TRAC will be selected to provide a cross section of scientific, military, and policy expertise with emphasis upon disciplines of direct relevance to aspects of the DTRA mission. The diversity of interest groups represented and the nature of the functions to be performed will be instrumental factors in the membership selection process.

Careful consideration has been given to other possible methods of accomplishing the functions to be performed by the Committee. It was determined that there are no existing DoD staffs or other committees performing similar functions and that no alternative sources would provide the same level and quality of advice and recommendations. It is anticipated that staff support, travel, per diem, and other expenses for the committee will not exceed \$240,000 and 4.0 staff support years.

A certification that the Committee is in the public interest and a description of its nature and purpose is being published in the Federal Register.

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A copy of the proposed charter is attached. Upon completion of this consultation process, a copy of the dated charter for the Committee will be provided to your office, the appropriate congressional committees, and the Library of Congress.

A handwritten signature in black ink, appearing to read "Howard G. Becker". The signature is fluid and cursive, with the first name "Howard" being the most prominent.

Howard G. Becker
DoD Committee Management Officer

Attachment

**Threat Reduction Advisory Committee
(TRAC)**

A. Official Designation:

The committee's official designation is the Threat Reduction Advisory Committee (TRAC).

B. Objective and Scope of Activity:

The TRAC is established to advise and assist the Director, Defense Threat Reduction Agency (DTRA) with respect to Technology Security, Counterproliferation, Chemical and Biological Defense, Sustainment of the Nuclear Weapon Stockpile, and other matters related to the DTRA mission.

C. Period of Time Required:

The period of time necessary for the TRAC to carry out its purposes is indefinite, subject to the biennial approval of the TRAC charter by the Office of the Secretary of Defense.

D. Official or Sponsoring Proponent to Whom the Committee Reports:

The committee is being established by the Under Secretary of Defense (Acquisition and Technology) (USD(A&T)) and will provide its advice and reports to the USD(A&T) until October 1, 1998. Upon establishment of DTRA on October 1, 1998, the committee will be sponsored by DTRA and will submit its advice and reports to the Director, DTRA.

E. Support Agency:

The committee will receive administrative and related support from the On-Site Inspection Agency until October 1, 1998. Upon establishment of DTRA on October 1, 1998, the committee will receive administrative and related support from DTRA.

F. Duties and Responsibilities:

The TRAC will advise and assist the Director, DTRA on reduction of the threat to the United States and its allies from nuclear, biological, chemical (NBC), conventional and special weapons, sustainment of the nuclear weapons deterrent, chemical and biological defense, counterproliferation, technology security, weapons effects, and other matters related to the DTRA mission. The TRAC will identify and consider emerging Weapons of Mass Destruction (WMD) threats, develop innovative counters to such threats, and assess the adequacy of DTRA and other programs' responses to national policy and emerging threats.

G. Estimated Annual Operating Costs and Man Years:

The estimated annual operating costs are \$240,000. One full-time Federal employee will support the TRAC on a full time basis. Part-time support from other Federal employees is estimated at three FTE man years.

H. Number of Meetings:

Before October 1, 1998, the TRAC will meet at the direction of the USD(A&T). On and after October 1, 1998, the TRAC will meet at the direction of the Director, DTRA. It is estimated that the TRAC will meet four or five times during the period from its establishment through the first quarter on FY 99. Thereafter, meetings will be held twice annually, at approximately six month intervals.

I. Termination Date:

The TRAC is a continuing committee subject to biennial review by the Office of the Secretary of Defense.

J. Date Charter is Filed: